# PLUMBING APPLICATION

## SOLE PROPRIETOR OR INDIVIDUAL

	State Plumbing Individ	dual License #	
NewRenewal	Renewal City Plumbing Individual Registration #		
Legal Status: (Check One)	SOLE PROPRIETORINDIVIDUA		AL UNDER CORPORATION
Plumbing Contractor Name			
If Sole Proprietor list dba I	If Individual list Corporation Name		City Corporation License #
Home Address (required) (If mail	ling address is a PO Box a street	t address must also be liste	ed)
City	State		Zip Code
Business Phone	Fax Number	Home Number	Internet Address
1Signature 2Signature	Print N	(ame	License #  License #
3. Signature	Print N	ame	License #
4. Signature  CivicNet subscriberYes	Print No	ame	License #
This application must be signed above information is complete	, ,	contractor. I affirm und	ler penalty of perjury that the
Signature of Plumbing Contrac	etor	Date	
Division of Compliance 604 North Sherman Drive Indianapolis, Indiana 46201 Phone(317) 327-5410 Fax (317) 327-5397 www.IndyGov.Org			Office Use Only  License #  Processed by  Date

Rev. 10-1-03

#### **CONTRACTORS LICENSE REQUIREMENTS**

#### **GENERAL INFORMATION**

Please complete all information on the application. You must submit all documentation required for the filing status for which you are applying. The names on all documentation or applications must read exactly the same. All plumbing licenses will have an expiration date of December 31, 2005 and will be renewable every two (2) years thereafter.

### Please make checks payable to the City Controller.

Applications and Fees for Corporation are in addition to the applications and fees for an Individual.

#### **APPLICATION REQUIREMENTS**

Plumbing contractors, both individuals and corporation, must submit a current copy of their State Plumbing license card expiring 12/31/03 along with the application. Plumbing contractors should contact the Indiana Professional Licensing Agency regarding state requirements for licensing at 302 W. Washington Street, Room E034, Indianapolis, Indiana 46204. The telephone number is (317) 232-2980. Web address is <a href="www.in.gov/pla/bandc/plumbing/">www.in.gov/pla/bandc/plumbing/</a>

Sole proprietors who have a business name must register that DBA in the county in which the business is located. Proof of the DBA registration must be submitted with this application. If the county does not record DBA's the contractor should submit a letter stating the county policy. For DBA's located in Marion County, contact the Marion County Recorders Office at (317)327-4020.

#### LICENSE FEES

**Corporation, Sole Proprietor, Individual** 

**RENEWAL License fees:** October 1, 2003 – January 31, 2004 \$80.00 February 1, 2004 - December 31, 2005 \$100.00

**NEW License fees:** October 1, 2003 – December 31, 2003 \$50.00

January 1, 2004 - June 30, 2004 \$100.00 July 1, 2004 - December 31, 2004 \$75.00 January 1, 2005 - December 31, 2005 \$50.00

1-5 non-licensed individuals authorized to obtain permits - no charge 6 or more non-licensed individuals authorized to obtain permits - \$40.00 each